



**Egan Maritime Institute**  
 3 Freedom Square | PO Box 2923  
 Nantucket, MA 02584  
 508-228-2505

**APPLICATION FOR EMPLOYMENT**

How did you find out about this Job?

**PERSONAL**

Position applied for:	Date:
Last Name:                      First Name:	
Street Address:	Home Phone:
City:                              State:                      Zip:	
E-Mail Address:	Cell Phone
Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, Month & Year:
If hired, will you be able to furnish proof that you are eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you over the age of 18?
Date Available to Work:	Minimum Salary Requirement \$                      hour  \$                      / year

## EMPLOYMENT HISTORY

Please list your two most recent employers, assignments, or volunteer activities. Please attach any explanations for gaps in employment.

Employer	Telephone	Dates Employed
Address		
Job Title		
Immediate Supervisor (Name and Title)		
May we contact for a reference?		<input type="checkbox"/> Yes
		<input type="checkbox"/> No
		<input type="checkbox"/> Later
Reason for Leaving		

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Employer	Telephone	Dates Employed
Address		
Job Title		
Immediate Supervisor (Name and Title)		
May we contact for a reference?		<input type="checkbox"/> Yes
		<input type="checkbox"/> No
		<input type="checkbox"/> Later
Reason for Leaving		

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**EDUCATIONAL BACKGROUND**

	<b>Name &amp; City</b>	<b># of Years Attended</b>	<b>Graduated</b>	<b>Degree Received</b>	<b>Course/Major</b>
<b>High School</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>College</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Post-Graduate</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Business, Trade or Other</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		

**EMPLOYMENT REFERENCES**

Please list names, titles, and contact information for three business/work references. These references should be professional. Please do not list personal friends or relatives:

<b>Name and Title</b>	<b>Telephone and Email</b>	<b>Relationship and Organization</b>

## Acknowledgment and Authorization

I understand that this employment application and any other Egan Maritime Institute documents are not contracts of employment. Employment at Egan Maritime is *at-will*, which means that either the employee or the organization may end the employment relationship at any time, with or without cause, and in compliance with applicable laws. I further understand that no oral or written statements by any representative of Egan Maritime can alter this at-will relationship, unless formally approved in writing by the Executive Director and/or the Board of Trustees. Egan Maritime also reserves the right to change its policies, procedures, wages, and benefits at any time, with or without prior notice.

The information I have provided in this application (and in any attached or submitted materials, such as a résumé) is true and complete to the best of my knowledge. I understand that providing false, misleading, or incomplete information may result in disqualification from consideration for employment, or if already employed, termination of employment.

Unless I note otherwise, I authorize the organizations, schools, and individuals listed in this application to provide Egan Maritime with information regarding my employment history, academic background, skills, character, and qualifications. I release those organizations, schools, and individuals from any liability for providing such information.

I understand that any reference and background information obtained by Egan Maritime will be used solely for employment-related purposes.

If offered a position, I understand that my employment will be contingent upon my ability to provide documentation verifying my identity and authorization to work in the United States, as required by the Immigration Reform and Control Act of 1986

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Applicant Signature\*

Date

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Print Name

\*If you are submitting this application electronically, completion of the 'Applicant Signature' box shall constitute your understanding of and agreement to the terms and conditions of this application.

*Egan Maritime is committed to a policy of non-discrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, pregnancy or pregnancy-related condition, sexual orientation, gender identity and expression, national origin, ancestry, age, physical or mental disability, genetic information, veteran status, military service, application for military service, or any other status protected by applicable law. Egan Maritime is committed to building a diverse staff and strongly encourages applications from minority candidates.*